Approved For Release 2006/08/09 : CIA-RDP80M00165A002700090203-2

SECRET

Executive Registry
76-5601

8 November 1976

MEMORANDUM FOR: Deputy Director of Central Intelligence

25X1 FROM : [redacted]
Administrative Officer, DCI

SUBJECT : Distribution of Position Authorizations Within the Office of the Director - FY 1977

25X1 1. Within the position ceiling authorization of the DCI area for FY 1977, [redacted] are allocated to the Office of the Director [O/DCI, O/DDCI, Executive Secretariat, Security Staff, and to the Assistant to the Director (Media)]. This represents an increase of ten over the FY 1976 ceiling and is needed to accommodate increases in staffing which have, in the main, already been approved. We should now establish T/O's to conform with the current requirements and the FY 1977 authorizations.

2. The specific situation is:

a. O/DCI, O/DDCI

FY 1976 Ceiling	No. Needed	On Duty
[redacted]		

25X1

Comments

These levels do not include ten employees now carried in the DCI area "Development Complement" for a variety of temporary assignments (see subparagraph e. below).

b. Security Staff

FY 1976 Ceiling	No. Needed	On Duty
[redacted]		

25X1

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Comments

25X1 [redacted] officers are needed to meet the personal protection requirements of the DCI and the DDCI. Currently the Staff is also providing security service for the D/DCI/IC. Although ICS has two positions on its T/O for this service, it cannot fund these positions at this time. However neither can the DCI area fund an overstrength situation unless additional funds are allotted. A resolution of this situation is necessary.

c. Executive Secretariat

FY 1976 Ceiling	No. Needed	On Duty
[redacted]		

25X1

Comments

There is a requirement to increase the Registry by one registry clerk (on board) and the Administrative Office by one travel assistant (on board). In addition both the Director of Finance and the Chief, Audit Staff have verbally advised that the budget and finance function is understaffed and have underscored the need for a budget assistant.

d. Assistant to the DCI (Media)

FY 1976 Ceiling	No. Needed	On Duty
[redacted]		

25X1

Comments

The Assistant to the DCI (Media) has indicated a firm requirement for two additional professionals and one clerical. The two professionals have been brought on board and a clerical has been temporarily assigned pending establishment of the appropriate positions.

e. Development Complement

FY 1976 Ceiling	No. Needed	On Duty
[redacted]		

25X1

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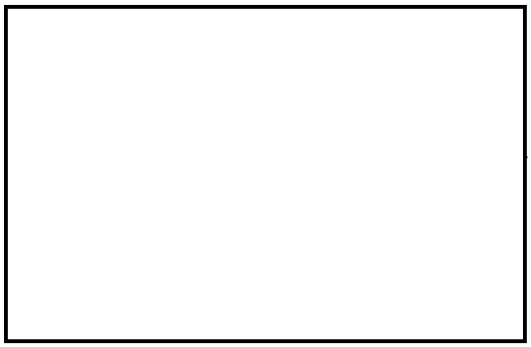
Comments

The Development Complement provides the mechanism to carry individuals detailed by the DCI or the DDCI to a variety of assignments and tasks for which the permanent establishment of a position is either inappropriate or unfeasible or for E Career Service members for whom a more permanent assignment is being sought. At present the following individuals are carried in the Development Complement:



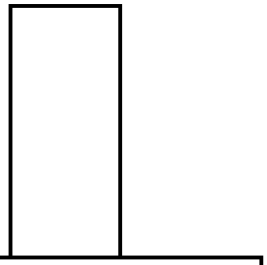
25X1

* Current information indicates that the requirement for these individuals will expire o/a 1 January 1977.

** Congressional Review Staff Registry which will be moved to OLC.

*** Currently working in ICS - may be surplus to their, as well as our, requirements.

3. It is requested that you approve the distribution of FY 1977 ceiling within the O/DCI as follows:



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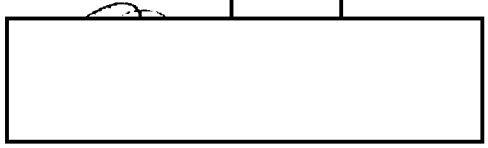
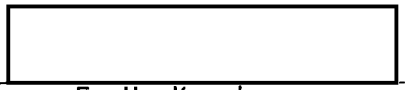
O/DCI, O/DDCI
Security Staff
Executive Secretariat
Assistant to the DCI (Media)
Development Complement

Total



25X1

APPROVED:



25X1

11/9/76

E. H. Knoche
Deputy Director of Central Intelligence

Date

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Distribution:
Orig - Addressee & return AO/DCI
1 - DDCI
1 - ER
1 - O/DCI Staffing, FY 77
1 - RB & Chrono

25X1

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